



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

May 10, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17 May 10, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### APPROVAL OF AGREEMENT WITH THE LOS ANGELES COMMUNITY GARDEN COUNCIL (SECOND DISTRICT) (3 VOTES)

#### SUBJECT

This action is to request approval of an Agreement with the Los Angeles Community Garden Council to support the development of a community garden in the unincorporated community of Florence-Firestone.

#### IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve a Social Program Agreement for the allocation of County funds to benefit the Los Angeles Community Garden Council;
2. Instruct the Mayor to execute the Social Program Agreement, with the Los Angeles Community Garden Council, in the amount of \$40,000, for a term from May 10, 2011 through April 30, 2012.

#### PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to promote physical activity, healthy eating habits, social well-being, and increased community identity for the residents of Florence-Firestone in Los Angeles County through the provision of training to local residents and the development of a community garden.

*"To Enrich Lives Through Effective And Caring Service"*

**Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only**

Pursuant to California Government Code Section 26227, the Board of Supervisors may expend money to fund non-County programs that are deemed to be necessary to meet the social needs of its residents. This Agreement with the Los Angeles Community Garden Council (LACGC) meets the social needs of Los Angeles County residents by working to provide residents with an opportunity to grow their own food, exercise in a low stress environment, and socialize with other people with similar interests.

### **Implementation of Strategic Plan Goals**

Goal 2 of the Countywide Strategic Plan promotes Children, Family, and Adult Well-Being by enhancing economic and social outcomes through integrated, cost-effective, and client-centered supportive services, and Goal 3 promotes Community and Municipal Services in the unincorporated areas. This Social Program Agreement supports the furtherance of this goal.

### **FISCAL IMPACT/FINANCING**

Net County cost in the amount of \$40,000 for the proposed Social Program Agreement is included in the Chief Executive Office Fiscal Year 2010-11 budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The LACGC is a private, non-profit 501 (c) 3 organization established in the year 2000 to connect people with community garden space in their neighborhoods. The LACGC is a group of community gardeners who work collectively with the goal of solving common problems and promoting community well-being. Community gardens have been known to create benefits including: 1) physical activity and health benefits; 2) nutritional benefits; 3) psychological and social benefits; and 4) economic benefits.

According to the terms of the Agreement, the Contractor will:

1. Conduct outreach with community leaders and residents to develop a robust and self-sustaining Community Gardening Club.
2. Facilitate the organization of a Community Garden Club for the purpose of shepherding the garden project to construction and sustainability.
3. Engage at-risk youth, between the ages of 14 to 24 years old, in construction of, irrigation, landscape, and fencing of a pair of gardens to develop skills useful for jobs in the landscape industry.

4. Provide education for community residents in Florence-Firestone on do-it-yourself activities such as gardening and changing motor oil in a manner that protects local catch basins and gutters from pollutants; and reduces negative impacts to waterways such as Compton Creek, a tributary to the Los Angeles River.
5. Provide opportunities to engage senior citizens in Florence-Firestone in gardening activities.
6. Provide opportunities for families in Florence-Firestone to engage in wholesome outdoor experiences and create a vehicle for the reduction of stress through gardening activities.
7. Provide access to healthy whole fruits and vegetables for residents in Florence-Firestone, as well as provide an economic benefit by saving families money on food purchases.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the Social Program Agreement and allocation of funding to the LACGC supports the goal of the Florence Firestone Community Enhancement Team; which is to improve the quality of life for residents in the Florence-Firestone community.

**CONCLUSION**

Please return two adopted copies of this letter to the Chief Executive Office, Office of Unincorporated Area Services.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:RLR  
DSP:AG:acn

Attachment (1)

c: Executive Office, Board of Supervisors  
County Counsel

# SOCIAL PROGRAM AGREEMENT

Contract No.  
Fiscal Year 2010-11

Name of Organization: LOS ANGELES COMMUNITY GARDEN COUNCIL  
Address: 2658 Griffith Park Boulevard, #728  
Los Angeles, CA 90039  
Contractor's Project Director: Glen Dake Telephone No.: (323) 663-6580

Status of Organization: Profit [ ] Non Profit [xx]

**Name, Location, Description of Program** The Los Angeles Community Garden Council (LACGC) provides outreach, training and support to local residents in the development of a community garden that will be used by the residents in the Florence-Firestone community.

**Proposed Social Need to be Satisfied:** The LACGC will be sponsoring a community garden which will be located at 95<sup>th</sup> Street and Central Avenue. Florence-Firestone is a 3.6 square mile unincorporated community located in the Second Supervisorial District. The training of local residents and development of a community garden will allow the community of Florence-Firestone to achieve a priority community objective of creating a community garden, as articulated by the community in the 2009 "Florence-Firestone Vision Plan", a community visioning process led by the Los Angeles County Department of Regional Planning. Florence-Firestone is a densely populated community, with a significant number of low-income residents. As of 2007, 28% of families and 31% of individuals in Florence-Firestone lived below poverty level. The community also has a deficit in park and open space, creating limited opportunities for outdoor experiences. In accordance with the Agreement, the Contractor will:

1. Conduct outreach with community leaders and residents to develop a robust and self-sustaining Community Gardening Club. This includes support with simultaneous translation English-Spanish for 12 months. LACGC will recruit members for this group using door-to-door, flyers, social media and by connecting with local institutions such as Drew Middle School, Fremont High School, churches, the Florence-Firestone Community Leaders (FFCL) and other community groups.
2. Facilitate the organization of a Community Garden Club for the purpose of shepherding the garden project to construction and sustainability.
3. Engage at-risk youth (14-24 yrs) in construction of, irrigation, landscape, and fencing of a pair of gardens to develop skills useful for jobs in the landscape industry.
4. Provide education for community residents in Florence-Firestone on do-it-yourself activities such as gardening and changing motor oil, which will allow them to participate in these activities in a manner that protects local catch basins and gutters from pollution; reducing negative impacts to waterways such as Compton Creek, a tributary to the Los Angeles River.
5. Provide opportunities to engage senior citizens in Florence-Firestone in gardening activities. Gardening is an excellent form of exercise, particularly for older people who might have difficulty finding exercise options.
6. Provide opportunities for families in Florence-Firestone to engage in wholesome outdoor experiences and create a vehicle for the reduction of stress through gardening activities.
7. Provide access to healthy whole fruits and vegetables for residents in Florence-Firestone, as well as an economic benefit-use of community gardens can save families money on food purchases. Gardening is a way to introduce children to whole fruits and vegetables that they might otherwise refuse. Gardening families consume one additional serving of vegetables per day compared to non-gardening families.

Contract Period: 05/10/11 – 04/30/12 Grant Amount: \$40,000

Total Proposed Expenditures: \$40,000

1) Personnel Costs: \$25,000 2) Non-Personnel Costs: \$15,000

County Department: Chief Executive Office

County Contact Person: Angie Gentry Telephone No: (213) 974-1197

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Contractor verifies that:

- I have the power to execute this contract.
- I have read the attached Terms and Conditions and agree thereto.
- Financial and program records will be maintained for 3 years.
- A report on the results of this project and the expenditures will be made within 60 days from the termination of this Agreement.
- These funds will be used for the program specified above and any unused funds will be returned at the end of the contract period.

*gh bh*  
Contractor Signature

SECRETARY  
Title

5/10/11  
Date

COUNTY OF LOS ANGELES

Pursuant to Government Code Sections 23005, and 26227, and an adopted Resolution by the Board of Supervisors:

By *Mike Antonovich*  
MICHAEL D. ANTONOVICH  
Mayor, Board of Supervisors

I hereby certify that pursuant to  
Section 25103 of the Government Code,  
delivery of this document has been made.



SACHI A. HAMAI  
Executive Officer  
Clerk of the Board of Supervisors

By *Lachelle Smithman*  
Deputy  
JUN 9 2011

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN  
County Counsel

ATTEST: SACHI A. HAMAI  
EXECUTIVE OFFICER

CLERK OF THE BOARD OF SUPERVISORS

By *Edward G...*  
DEPUTY

By *Lachelle Smithman*  
DEPUTY JUN 9 2011

77520

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17

MAY 10 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER



**SOCIAL PROGRAM AGREEMENT  
TERMS AND CONDITIONS**

**1. COMPENSATION**

The COUNTY shall compensate the CONTRACTOR payable upon presentation of an invoice.

**2. INDEPENDENT CONTRACTOR**

The CONTRACTOR shall perform all services included in this Agreement in an independent capacity and neither CONTRACTOR nor CONTRACTOR'S employees shall be considered as employees of the COUNTY. This Agreement is by and between the CONTRACTOR and the COUNTY and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association, between the COUNTY and the CONTRACTOR.

**3. ENTIRE AGREEMENT**

This document constitutes the entire Agreement between the COUNTY and the CONTRACTOR for services to be performed.

**4. ASSIGNMENTS AND SUBCONTRACTS**

The CONTRACTOR may enter into subcontracts for performance of portions of this Agreement only upon receipt of prior written consent of the County Department Director or his/her designee. All appropriate provisions and requirements of this Agreement shall apply to the sub-agreement. The CONTRACTOR shall be held responsible by the COUNTY for performance of any sub-contractor.

**5. INDEMNIFICATION**

CONTRACTOR agrees to indemnify, defend and hold harmless the COUNTY, their agents, officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to bodily injury, death, personal injury, or property damage arising from or connected with CONTRACTOR'S operations or services hereunder, including any workers' compensation suits, Federal Fair Labor Standards Act wage and hour law violations, liability, or expense, arising from or connected with services performed by or on behalf of CONTRACTOR by any person pursuant to this Agreement.

**6. INSURANCE**

Without limiting CONTRACTORS indemnification of COUNTY, the CONTRACTOR shall provide and maintain at its own expense during the term of this agreement the following program(s) of insurance covering its operations hereunder. Such insurance shall be provided by insurer(s) satisfactory to the COUNTY'S Risk Manager and evidence of such programs satisfactory to the COUNTY shall be delivered to County Contact Person on or before the effective date of this Agreement. Such evidence shall specifically identify this Agreement and shall contain express conditions that COUNTY is to be given written notice at least thirty (30) days in advance of any modification or termination of any program of insurance. All such insurance, except for Workers' Compensation, shall be primary to and not contributing with any other insurance or self-insurance coverage maintained by County and shall name the County of Los Angeles as an additional insured.

**A. Commercial General and Auto Liability:**

with limits of not less than \$1 million per occurrence.

**B. Workers' Compensation:**

A program of Workers' Compensation Insurance in an amount and form to meet all applicable requirements of the Labor Code of the State of California, and which specifically covers all persons providing services by or on behalf of CONTRACTOR and all risks to such persons under this Agreement, and including Employers' Liability coverage with a \$1 million per limit.

**C. Crime Insurance:**

A comprehensive blanket crime insurance policy with each insuring agreement in an amount not less than \$25,000, insuring against loss of money, securities, or other property referred to hereunder which may result from:

- (1) Dishonesty or fraudulent acts of officers, directors, or employees of CONTRACTOR, or
- (2) Disappearance, destruction or wrongful abstraction inside or outside the premises of CONTRACTOR, while in the care, custody or control of the CONTRACTOR, or
- (3) Sustained through forgery or direction to pay a certain sum in money.

**D. Property Coverage:**

If, under the terms of this agreement, CONTRACTOR shall have possession of rented or leased or be loaned any COUNTY-owned real or personal property, CONTRACTOR shall provide:

- (1) Real Property: Insurance providing Special form ("all risk") coverage for the full replacement value.
- (2) Personal Property: Insurance providing Special form ("all risk") coverage for the actual cash value.

**7. RECORDS RETENTION AND INSPECTION**

Within ten (10) days of County Department Director's or his/her designee's written request, CONTRACTOR shall allow COUNTY access to financial and program records during regular business hours at any place CONTRACTOR keeps those records.

**8. CONFLICT OF INTEREST**

CONTRACTOR covenants that neither the CONTRACTOR nor any of its agents, officers, its employees, or sub-contractors who presently exercise any function of responsibility in connection with the program has personal interest, direct or indirect, in the Agreement, except to the extent he may receive compensation for his or her performance pursuant to this Agreement.

CONTRACTOR, its agents, officers, employees, and sub-contractors shall comply with all applicable Federal, State and County laws and regulations governing conflict of interest.

**9. ASSURANCES**

The CONTRACTOR gives and certifies with respect to the program that it will comply with Federal OMB Circulars A-102, A-110, A-112, A-128, and A-133 as they apply to the CONTRACTOR.

The CONTRACTOR further assures that:

**A. Authority:**

It possesses legal authority to execute the proposed program, that a resolution, motion, or similar action has been fully adopted or passed, as an official act of the CONTRACTOR'S governing body, authorizing receipt of the funds, and directing and designating the authorized representative(s) of the CONTRACTOR to act in connection with the program specified and to provide such additional information as may be required by the COUNTY.

**B. Civil Rights:**

CONTRACTOR shall abide by the provisions of the Title VI and VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. Sections 2000e (17), (P.L. 88-353), and applicable Federal and State laws, rules and regulations prohibiting discrimination under any program activity or employment for which CONTRACTOR received funding under this Agreement. Any subcontracts awarded by CONTRACTOR shall contain this provision.

**C. Prohibited Actions:**

CONTRACTOR agrees not to engage in or permit any religious proselytizing or political propagandizing in connection with the performance of this Agreement. The CONTRACTOR agrees to comply with the provision of the Federal Hatch Act and with Section 675e of Subtitle B of Title VI of Public Law 97-35, as amended, which limits political activity of employees, and with Public Law 101-121 (31 U.S.C. Section 1352) which prohibits use of Federal funds to influence the award of Federal contracts or grants.

**D. OSHA/CAL-OSHA Compliance:**

CONTRACTOR shall comply with the provisions of the Occupational Safety and Health Act of 1970 (29 U.S.C. 661 et seq.) and the California Occupational Safety and Health Act (Chapter 993 of the 1973 Statutes of California).

**SOCIAL PROGRAM AGREEMENT  
TERMS AND CONDITIONS**

**10. SUSPENSION AND TERMINATIONS**

The CONTRACTOR agrees to suspend program operations for a period not to exceed sixty (60) working days effective immediately upon written notice of suspension from the County Project Director. This provision will be applied if, in the judgement of the County Project Director, circumstances exist which could result in illegal or inappropriate expenditures of program funds. Either party may terminate this agreement, or any part hereof by giving fifteen (15) days notice to the other.

The County Department Director or his/her designee may terminate this Agreement immediately by written notice to the CONTRACTOR upon CONTRACTOR'S failure to comply with the provisions of this Agreement. It is also understood and agreed, however, that should the COUNTY determine that CONTRACTOR'S failure to perform relates to only part of the services CONTRACTOR is performing, the COUNTY, in its sole discretion, may elect to terminate only that part of the Agreement which shall in no way void or invalidate the rest of this Agreement. In the event of termination of all or part of this Agreement, COUNTY shall pay to CONTRACTOR for all allowable budgeted costs actually incurred by CONTRACTOR prior to the effective date of such termination less payments paid by COUNTY for such services.

If this Agreement is terminated, CONTRACTOR shall within five (5) days of receipt of notice of termination from COUNTY, notify all other parties who are subcontractors of the CONTRACTOR of such termination.

Payment shall be made upon the filing with the COUNTY, by CONTRACTOR, of a voucher(s) evidencing the time expended and the cost incurred. Said vouchers must be filed with the COUNTY thirty (30) days of date of said termination.

**11. FAIR LABOR**

CONTRACTOR agrees to indemnify, defend, and hold harmless the COUNTY, its agents, officers and employees from any and all liability including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law violation including, but not limited to, Federal Fair Labor Standards Act for services performed by the CONTRACTOR'S employees for which the COUNTY may be found jointly or solely liable.

**12. CITIZENSHIP**

CONTRACTOR warrants that it fully complies with all laws regarding employment of aliens and others, and that all its employees performing services hereunder meet citizenship or alien status requirements contained in Federal statutes and regulations. CONTRACTOR shall indemnify, defend and hold harmless, the COUNTY, its officers and employees from employer sanctions and any other liability which may be assessed against the CONTRACTOR or COUNTY, or both, in connection with any alleged violation of Federal statutes or regulations pertaining to the eligibility for employment of persons performing services under this agreement.

**13. COUNTY LOBBYISTS**

CONTRACTOR and each COUNTY lobbyist or COUNTY lobbying firm as defined in Los Angeles County Code Section 2.160.010, retained by CONTRACTOR, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code chapter 2.160. Failure on the part of CONTRACTOR or any COUNTY lobbyist or COUNTY lobbying firm retained by CONTRACTOR to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this Agreement upon which COUNTY may immediately terminate or suspend this Agreement.

**14. USE OF RECYCLED PAPER**

Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at County landfills, CONTRACTOR agrees to use recycled-content paper to the maximum extent possible on the Project.

**15. NOTICE TO EMPLOYEES REGARDING THE FEDERAL EARNED INCOME CREDIT**

CONTRACTOR shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015.

**16. CONSIDERATION OF GAIN PROGRAM PARTICIPANTS FOR EMPLOYMENT**

Should CONTRACTOR require additional or replacement personnel after the effective date of this Agreement, CONTRACTOR shall give consideration for any such employment

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openings to participants in the COUNTY'S Department of Public Social Services' Greater Avenues for Independence (GAIN) Program who meet the CONTRACTOR'S minimum qualifications for the open position. The COUNTY will refer GAIN participants by job category to the CONTRACTOR.

**17. CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT TO CHILD SUPPORT ENFORCEMENT**

CONTRACTOR acknowledges that COUNTY places a high priority on the enforcement of child support laws and the apprehension of child support evaders. CONTRACTOR understands that it is COUNTY'S policy to encourage all COUNTY contractors to voluntarily post COUNTY'S "L.A.'s Most Wanted: Delinquent Parents" poster in a prominent position at CONTRACTOR'S place of business. COUNTY'S District Attorney will supply CONTRACTOR with the poster to be used.

**18. TERMINATION FOR DEFAULT**

Services performed under this Agreement may be terminated immediately in whole or in part by COUNTY by providing to CONTRACTOR a written Notice of Default if 1) CONTRACTOR fails to perform the services within the time specified in this Agreement or any extensions approved by COUNTY, 2) CONTRACTOR fails to perform any other covenant or conditions of this Agreement, or 3) CONTRACTOR fails to make progress so as to endanger its performance under this Agreement.

In its sole discretion, COUNTY may include in the Notice of Default a period of time for CONTRACTOR to cure the Default(s).

Without limitation of any additional rights or remedies to which it may be entitled, if COUNTY terminates all or part of the services because of CONTRACTOR'S Default, COUNTY, in its sole discretion, may procure replacement services, as determined by COUNTY at its sole discretion.

**19. TERMINATION FOR IMPROPER CONSIDERATION**

County may, by written notice to CONTRACTOR, immediately terminate the right of CONTRACTOR to proceed under this Agreement if it is found that consideration, in any form, was offered or given by CONTRACTOR, either directly or through an intermediary, to any County officer, employee or agent with the intent of securing the Agreement or securing favorable treatment with respect to the award, amendment or extension of the Agreement or the making of any determinations with respect to the CONTRACTOR's performance pursuant to the Agreement. In the event of such termination, COUNTY shall be entitled to pursue the same remedies against CONTRACTOR as it could pursue in the event of default by the CONTRACTOR. CONTRACTOR shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (213) 974-0914 or (800) 544-6861. Among other items, such improper consideration may take the form of cash, discounts, service, the provision of travel or entertainment, or tangible gifts.

**20. NOTICES**

Notices will be sent to the CONTRACTOR addressed as follows:

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Notices will be sent to the CONTRACTOR addressed as follows:

LOS ANGELES COMMUNITY GARDEN COUNCIL  
2658 Griffith Park Boulevard, # 728  
Los Angeles, CA 90039  
Attention: GLEN DAKE, SECRETARY  
BOARD OF DIRECTORS  
(323) 633-6580

Notices, performance and fiscal reports shall be sent to the COUNTY as follows:

COUNTY OF LOS ANGELES  
CHIEF EXECUTIVE OFFICE  
500 W. Temple Street, Room 723  
Los Angeles, CA 90012  
Attention: ANGIE GENTRY  
Office of Unincorporated Area Services  
(213) 974-1197